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Clearly Provide Opinion and Information

Workplace Learning

Training code	MENI-COMPI
Spoken Language	<?php?> Dutch
Language Materials	Dutch
Price	€1.900,00 excl. VAT No extra costs.

What is Clearly Provide Opinion and Information

Do you recognize yourself in the following? You are in a discussion, and while talking you come to a conclusion but your audience look confused? You verbosity creates confusion rather than clarification. Or you immediately provide your final thoughts in a work meeting with the result that the rest look at you questioning: there is a big chance that the others could not follow your internal logic. Your oral and written communication will benefit from clarity.
You get to hear you that you argue verbosely or that others can not follow your conclusions. You want to change this: both in your written and oral communication. You want to be completely clearly followed in your argumentation and provision of information. In this competency training you learn ways to differentiate between primary and secondary issues and provide structure in your thought process.
After the training:

- You can be clear and specific in your argumentation
- You recognize the essence in your own and other people's stories
- You know how to provide the essence of a logical foundation according to a structural composition
- You can use structure to be clear and concise in both spoken and written word

Who should attend Clearly Provide Opinion and Information

For every professional who wants to get the best out of themselves and others every day, such as:
The training is designed for employees who need to structure their arguments and to lead others in their own reasoning.
The individual character of the training will ensure that it corresponds to your own experience and learning goals. You work with practical tasks, assignments with colleagues, and practice in your own work situation, perform self reflection and spar with your tutor.
Every week you discuss the completed assignments with your tutor by phone or mail. The total study is approximately three (working) days within a period of up to three months, depending on your learning objectives and time.
The training is tailored to the needs of the participants, whether you join a group course, or if you join an

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individualcourse like Workplace Learning.

Prerequisites

No specific prior knowledge or prior education is required for participation in the training.

Objectives

At the end of the training you will be able to:

- Be clear and specific in your argumentation.
- Recognize the essence in your own and other people's stories.
- Provide the essence of a logical foundation according to a structural composition.
- Use structure to be clear and concise in both spoken and written word.

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Real life stories of our professionals' experience that tell how to solve problems and work with the people around it, do the rest.

An organization, like ours, helps people and their organizations day by day to get the best out of themselves and each other. We prepare them to defy tomorrow's challenges. We stimulate learning and curiosity. In order for individual IT professionals and their employers, to build better, longer and more intensive relationships. For mutual benefit.

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